



# Planning Conference

## Mid Pines, N.C. July 15 - 16, 2009

May 4, 2009

Dear Chamber Member:

It's time again to begin preparing for the Cary Chamber of Commerce Annual Planning Conference. The conference will be held in beautiful Mid Pines, North Carolina at the Mid Pines Inn & Golf Club. The event has been scheduled for Wednesday and Thursday, July 15 - 16.

As in the past, conference attendees are asked to make their own room reservations. Please find attached the Mid Pines Inn & Golf Club reservation request form, which includes cost, payment and check-in information. This form should be mailed or faxed directly to the Mid Pines Inn (fax 910-693-4324). Room reservations must be made no later than Monday, June 15, 2009. The Chamber Registration form for the conference is below and should be sent directly to the Cary Chamber ( fax 919-469-2375) by Monday, July 6, 2009. We look forward to having you join us for the 2009-2010 Cary Chamber of Commerce Planning Conference. If you have any questions about the information included, please do not hesitate to call the Cary Chamber at 467-1016.

Sincerely,

Diane Rupprecht  
Chair Elect, Conference Chair  
Cary Chamber of Commerce

Howard Johnson  
President  
Cary Chamber of Commerce

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**PLEASE RETURN COMPLETED FORM AND FEE BY Monday July 6, 2009**

Cary Chamber of Commerce \*P.O. Box 4351 \* Cary, NC 27519-4351 \* Phone: 467-1016 Fax: 469-2375

Make hotel reservations by Monday, June 15, 2009 by calling Mid Pines Inn, (800) 747-7272 (see attached form)

**Registration Fee for Conference Participant \$300.00**

(Includes lunch, breaks, reception & dinner on Wednesday evening at Mid Pines Inn & Golf Club, breakfast on Thursday, coffee breaks and meeting materials)

**Spouse/Friend Registration Fee \$250.00**

(Includes lunch, breaks, reception & dinner on Wednesday at Mid Pines Inn & Golf Club, and breakfast & breaks on Thursday)

**Golf Registration Fee \$125.00**

(Includes cart, green fees & box lunch for Thursday afternoon, July 16, 2009 at Donald Ross Mid Pines Golf Course)

Conference Registration \$ \_\_\_\_\_

Spouse/Friend Registration \$ \_\_\_\_\_

Golf Registration: \$ \_\_\_\_\_

My handicap is \_\_\_\_\_

Spouse/Friend handicap is \_\_\_\_\_

**TOTAL AMOUNT INCLUDED \$ \_\_\_\_\_**

Charge to: MC VISA AMEX DISCOVER OR I have enclosed a check made out to the Cary Chamber

Name \_\_\_\_\_ Company \_\_\_\_\_

Card No. \_\_\_\_\_ Exp. \_\_\_\_\_

Address \_\_\_\_\_

City State ZIP \_\_\_\_\_

Signature: \_\_\_\_\_

Telephone # \_\_\_\_\_ Email Address \_\_\_\_\_

Spouse/Friend Name: \_\_\_\_\_

# RESERVATION FORM

*NOTE: 1 form must be completed for each person*

**TO: RESERVATIONS DEPARTMENT, Pine Needles/Mid Pines**

1005 Midland Road, Southern Pines, NC 28387

DATE: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

FROM: \_\_\_\_\_

Name of Group: **Cary Chamber of Commerce**

Group Dates: **Arrival July 15-Departure July 16, 2009**

Package Rate: Single Occupancy: **\$109.00 per person per night**

Double Occupancy: **\$67.00 per person per night (MAXIMUM OF 2 ADULTS PER ROOM)**

**Package: Room accommodations, breakfast on day of arrival and meeting space.**

*All rates are subject to a 15% Resort Fee charge, 7% NC State Sales tax and a 3% Moore County Occupancy Tax.*

1. Hotel Reservations must be received by Monday, June 15, 2009.
2. A credit card or payment for one night's room and tax is required to hold your reservation. This deposit will be applied to the last night of the scheduled stay.
3. Hotel check-in time is 2:00pm and checkout is 11:00am.
4. For reservation by **phone**, 800-747-7272 or **fax** 910-693-4324.
5. Rooms are subject to cancellation and attrition penalties as outlined in the group contract.
6. Golf Fees Pine Needles \$115.00 and Mid Pines \$80.00 per round. Include green fees, cart bag handling, range balls and storage.

**Cancellation Policy:** Reservations cancelled prior to Monday, June 15, 2009 will be refunded deposit less a \$50.00 per person handling fee. Reservations cancelled or changed within 30-3 days of arrival including either early departure or late arrival and reservations changed within 3 days of arrival will result in forfeiture of entire stay.

**Dress Code:** In Dining Room for dinner: Men are required to wear jackets, ties are optional.

On Golf Course: Men are required to wear a shirt with a collar. Both men and women may wear Bermuda shorts. No jeans, please. Mid Pines Inn & Pine Needles Lodge are non-metal spike facilities.

**Arrival:** (Day/Date): \_\_\_\_\_ **Departure:** Day/Date): \_\_\_\_\_

**Name:** \_\_\_\_\_

(Please indicate)

Occupancy: Single Room: (1 person per room): \_\_\_\_\_ OR Double Room: (2 people per room): \_\_\_\_\_

If Double Occupancy: Roommate's Name \_\_\_\_\_

**(must also complete and return a reservation form; unless spouse or child)**

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Day Time Phone: (\_\_\_\_) \_\_\_\_\_ E-Mail \_\_\_\_\_

**NAME ON CARD MUST MATCH NAME ON RESERVATION**

A deposit of \_\_\_\_\_ is enclosed (Make checks payable to Mid Pines/Pine Needles Resorts) **OR** I will pay with my account with:

American Express\_\_ Master Card\_\_ Visa\_\_ Discover\_\_ Diners\_\_

Card holder \_\_\_\_\_ Account No. # \_\_\_\_\_ Exp \_\_\_\_\_

Number of Rooms Required \_\_\_ No. of Adults in Room\_\_\_ Children\_\_\_ Crib\_\_\_

Special Instructions \_\_\_\_\_

Check Bed-type Preferences: Two Beds \_\_\_\_\_ King Bed \_\_\_ Non Smoking \_\_\_ Smoking \_\_\_

**Special accommodation** cannot be guaranteed. They are on request basis only.